

MOTION NO. M2018-94

Contract for Solicitation Management Solution

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Operations and Administration Committee	08/02/2018	Final Action	Mike Harbour, Deputy CEO Jason Weiss, Chief Information Officer Curtis Small, Director IT Applications

PROPOSED ACTION

Authorizes the chief executive officer to execute a five-year contract with two five-year options to extend with Purchasing Technology Corporation, operating as Biddingo.com or its successors and permitted assigns to provide Solicitation Management Solution services in the amount of \$227,600 plus applicable taxes.

KEY FEATURES SUMMARY

- This action will provide a new contract for a cloud based software solution (SaaS) product to provide solicitation management solution (SMS) services for Sound Transit for up to fifteen years should Sound Transit exercise the options
- SMS services provide notice, information and the ability to download requests for proposals and submit proposals for formal competitive contracting opportunities to vendors and contractors who are interested in doing business with Sound Transit.
- The amount requested is sufficient to cover the five-year contract and two five-year options to extend.
- Applicable taxes are currently estimated to be \$22,988.

BACKGROUND

Sound Transit currently uses eBid Exchange (now known as Bentley) as its Solicitation Management Solution (SMS). The current system allows Sound Transit to advertise its solicitations and vendors to self-register through a web portal and describe their services under various North American Industry Classification System codes (NAICS).

The current contract with Bentley will expire as of December 2018, so Sound Transit submitted a request for proposals in March 2018 for a replacement system. The selected vendor will provide Sound Transit with a cloud-based SaaS solution that delivers comprehensive, streamlined solicitation management functionality, reporting, supplier/contractor/vendor management functions, and award management functions.

The solution shall accommodate a minimum of 100 Sound Transit internal users, a rapidly expanding number of external registered vendors estimated to be up to 14,000 initially, as well as an unlimited number of unregistered public viewers of the portal.

PROCUREMENT INFORMATION

Prior to issuing the solicitation for these services, Sound Transit considered the project scope, the determining factors for contract award, and the need for proposal discussions and revisions, and determined that a Request for Proposals procurement method was the most advantageous. A

Request for Proposal (RTA/RP 0016-18) was issued on March 15, 2018 for these services. Seven proposals were received. These proposals were evaluated by an evaluation committee. The evaluation resulted in four short-listed firms being invited to present to the evaluation committee and also to submit revised proposals to address weaknesses and deficiencies identified by the evaluation committee. After evaluating the revised proposals, Biddingo.com was determined to have the highest rated proposal offering the best value to Sound Transit. Biddingo.com is recommended for award.

FISCAL INFORMATION

The Biddingo.com contract will receive funding from both capital and operating budgets. The Information Technology Program will provide funding for the current year in the amount of \$39,000 plus applicable taxes. The Finance and Information Technology Department will fund the remaining contract amounts for future years. Funding for the additional years of the contract will be included in subsequent annual budgets submitted to the Board.

The authorized project allocation to date for the Information Technology Program is \$35,135,942. Within that amount \$23,189,430 has been allocated to the administrative capital phase. The proposed action would commit \$39,000 plus applicable taxes to this line item, leaving a remaining uncommitted phase budget of \$3,767,241.

Contract Detail for Biddingo.com
(in thousands)

Contract Detail	Board Approvals to Date	Current Approved Contract Status	Proposed Action	Proposed Total for Board Approval
Contract Amounts - Information Technology Program	\$	\$	\$39	\$39
Contract Amounts -Finance and Information Technology Department	\$	\$	\$189	\$189
Contingency Amount	-	-	-	-
Estimated Tax			\$23	\$23
Total Contract (plus estimated taxes)	\$	\$	\$251	\$251
Percent Contingency	0%	0%	0%	0%

Information Technology Program

Project Phase	2018 Authorized Project Allocation	Board Approvals	This Action	Board Approved Plus Action	Uncommitted / (Shortfall)
Operation+Maintenance	\$315	\$	\$	\$	\$315
Admin Capital	23,189	19,379	43	19,422	3,767
Agency Administration	4,572	1,757		1,757	2,815
Preliminary Engineering	7,059	1,273		1,273	5,786
Total Current Budget	\$35,136	\$22,410	\$43	\$22,453	\$12,683

Finance and Information Technology Department

Contract Spending Plan	Proposed Action 2018 Spending	Proposed Action Future Spending
Services	\$	\$208

Notes:

Amounts are expressed in Year of Expenditure.

Board Approvals = Committed To-Date + Contingency, and includes pending Board actions.

For detailed project information, see page 150 in the Adopted 2018 Transit Improvement Plan (TIP).

SMALL BUSINESS/DBE PARTICIPATION

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Small Business and DBE goals are based upon an examination of subcontracting opportunities contained in the work of this contract and the number of Small Businesses/DBEs available to perform such subcontracting work.

Sound Transit determined that there were few Small Business and DBE subcontracting opportunities based upon the work described in this contract, so Small Business/DBE goals were not established.

PUBLIC INVOLVEMENT

Not applicable to this action

TIME CONSTRAINTS

A one-month delay will limit the ability for Sound Transit and the awardee to begin implementation planning and execution with little time to confirm readiness. December 2018 is the last month for the current solution with no option to modify for extension permitted.

ENVIRONMENTAL REVIEW

KH 7/24/2018

LEGAL REVIEW

AJP 7/27/2018

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A motion of the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a five-year contract with two five-year options to extend with Purchasing Technology Corporation, operating as Biddingo.com or its successors and permitted assigns to provide Solicitation Management Solution services in the amount of \$227,600 plus applicable taxes.

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The solution shall accommodate a minimum of 100 Sound Transit internal users, a rapidly expanding number of external registered vendors estimated to be up to 14,000 initially, as well as an unlimited number of unregistered public viewers of the portal.

MOTION:

It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a five-year contract with two five-year options to extend with Purchasing Technology Corporation, operating as Biddingo.com or its successors and permitted assigns to provide Solicitation Management Solution services in the amount of \$227,600 plus applicable taxes.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on August 2, 2018.



Paul Roberts
Operations and Administration Committee Chair

ATTEST:



Kathryn Flores
Board Administrator